



PO Box 2015, Burwood VIC 3125

P: 0419 754 425 | E: perpetualdynamics.com.au

ABN. 83 115 728 305

FACILITES MAINTENACE REQUEST FORM

Person Requesting Details

Name: **Michael Harvey**

Contact Number: **0409089041**

Email: **michael.harvey@safetytracker.net.au**

Site Details:

Address: **27 Sydenham Rd, Norwood SA 5067, Australia**

Site POC: **Craig Burton**

POC contact number: **0409089022**

Are there dogs or other animals at the site? **No**

Additional site-specific information (if applicable): **PPE is to be worn on site.**

Maintenance Description

Is this an emergency? **No**

Inside or Out? **Internal**

Building ID (if applicable):

Area (if applicable) **Main office - Reception**

Nature of maintenance: **Electrical**

Description of Problem / Maintenance Required: **Light above reception desk is not working.**

Photos

Add photos of the defect that best details the required maintenance (if applicable).

Photo 1:

Photo 2:

Photo 3:

Disclaimer:

This checklist/form is for guidance purposes only and may not cover specific requirements. Further, this checklist/form is for general information only and should not be relied upon as a substitute for professional or legal advice.

Date: 10/07/18

Version: 1.1

Revised: